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VICKI M. MCCARTHY - REGISTER OF DEEDS			
SUMTER COUNTY			

**BYLAWS  
OF  
MEADOWCROFT HOMEOWNERS ASSOCIATION, INC.**

These Bylaws are promulgated for the purposes of governing Meadowcroft Homeowners Association, Inc., (Association) and the administration of its properties. The duties of the Architectural Review and Landscape Maintenance Committees of Meadowcroft Subdivision (Subdivision) have been transferred to and assumed by the Association. The Association shall have the right to enforce the Subdivision restrictive covenants on behalf of Association Members

**ARTICLE I  
OWNERS**

1. **MEMBERSHIP:** Each owner of a Subdivision lot (Owner) shall be eligible for membership in the Association (Member) and becomes a Member by completing and signing an application for membership or acquiring title to a Member's lot. Each Member shall be bound by these bylaws, and acknowledges that the same shall be a covenant upon the Member's lot. Membership in the Association shall be appurtenant to, and may not be separated from, ownership of the Member's lot. Membership terminates when a Member no longer owns a lot in the subdivision. No Owner, whether one (1) or more persons, shall have more than one (1) membership per Lot owned. In the event the Owner of a Lot is more than one (1) person, voting rights shall be determined by the joint owners appointing one Voting Member. The rights and privileges of membership may be exercised by a Member or the Member's spouse, subject to the provisions of the By-Laws. The membership rights of a Lot owned by a corporation or partnership shall be exercised by the individual designated by the Owner in a written instrument provided to the Secretary of the Association subject to the provisions of these By-Laws.

2. **VOTING:** Members shall be entitled to one (1) vote for each lot owned.

3. **MAJORITY:** A majority of the Members means fifty-one (51%) percent of the total membership. A majority of members in attendance at a meeting shall mean fifty-one (51%) percent of the members present at such meeting.

4. **QUORUM:** Thirty-five (35%) percent of the Members shall constitute a quorum for the transaction of business at meetings of the Members.

5. **CONSENTS:** Any action which may be taken by a vote of the Members may also be taken by written consent to such actions signed by a majority of Members.

6. **ANNUAL MEETING:** An annual meeting of the Members shall be held on the second Tuesday of the of the first month of each fiscal year of the Association, beginning with the first fiscal year following that in which the Association is organized or at such other time as designated by the

Board of directors. Any business which is appropriate for action of the Members may be transacted at an annual meeting.

7. SPECIAL MEETINGS: Special meetings of the Members may be called at any time by the president of the Association, a majority of the Board of Directors, or a majority of the Members. Only such business as is identified in the notice of meeting shall be transacted at a special meeting, unless all Members waive notice of any additional business.

8. NOTICE OF MEETINGS: Written notice of every annual or special meeting of the Members (stating the time, date and place thereof and, in the case of a special meeting, the business proposed to be transacted) shall be given to every Member not less than ten (10) nor more than thirty (30) days in advance of the meeting. Failure to give proper notice of a meeting shall not invalidate any action taken at such meeting unless a Member who was not given proper notice objects in writing to the lack thereof within thirty (30) days following the conduct of the meeting, in which case the action to which such Member objects shall be void.

9. WAIVER OF NOTICE: Waiver of notice of a meeting of the Member shall be deemed the equivalent of proper notice. Any Member may in writing waive notice of any meeting of the Members either before or after such meeting. Attendance at a meeting by a Member, whether in person or by proxy, shall be deemed a waiver by such Member of notice of the time, date and place thereof unless the Member specifically objects to lack of proper notice at the time the meeting is called to order. Attendance at a special meeting shall also be deemed waiver of notice of all business transacted there and unless objection to lack of notice is raised before the vote on the business of which proper notice was not given.

10. ADJOURNMENT: Any meeting of the Members may be adjourned from time to time for periods not exceeding ten (10) days by vote of Members holding a majority of the votes represented at such meeting, regardless of whether a quorum is present. Any business which could be transacted properly at the original session of a meeting may be transacted at an adjourned session, and no additional notice of adjourned sessions shall be required.

11. ORDER OF BUSINESS: The order of business at all meetings of the Members shall be as follows: roll call, proof of proper notice of the meeting or waiver of notice, reading of minutes of preceding meeting, report of the Board of Directors, reports of officers, reports of committees, election of officers (when required), unfinished business, and new business.

12. MINUTES OF MEETING: The secretary of the Association shall prepare, or cause to be prepared, and keep accurate minutes of every meeting of the Members. These minutes shall be available for examination and copying by any Member at reasonable times and intervals, and upon reasonable notice.

13. **WHO MAY ACT FOR MEMBER:** In the absence of a valid proxy, an individual shall act in his own behalf, a corporation by any officer thereof, a partnership by any general partner thereof, an association by any associate thereof, a trust by any trustee thereof, and any other legal entity by any managing agent thereof. When a Member consists of two or more persons, any one of such persons shall be deemed authorized to act for all in taking any action on behalf of such Member, unless another of such persons' object, in which case such person shall act individually in proportion to their respective interests in their lot.

14. **PROXIES:** Any Member may, by written proxy, designate an agent to cast the votes of such Member. Unless otherwise stated herein, a proxy shall be deemed to confer the authority to execute consents and waivers and to exercise the right to examine the books and records of the Association. A proxy may be revocable or irrevocable but shall be deemed revocable at will unless otherwise specified therein. No proxy shall be honored until delivered to the secretary of the Association.

## **ARTICLE II BOARD OF DIRECTORS**

1. **FORM OF ADMINISTRATION:** The administration of the Association shall be vested in a Board of Directors consisting of not more than five (5) directors elected from the Members. Until such time as the initial Directors are elected pursuant to these bylaws, Meadowcroft, Inc. by and through its president may perform all duties of the Board of Directors and Officers of the Association.

2. **AUTHORITIES AND DUTIES:** The authorities of the Board of Directors include, without limitation, the following: providing for the surveillance, security, maintenance, repair and operation of the common areas, determining the amount of and collecting common expenses, enacting regulations governing the operation and use of the common areas, enforcing the provisions of the Subdivision restrictive covenants, these Bylaws, and the regulations promulgated pursuant hereto, and administering the Association and the common areas on behalf of, and for the benefit of, all Members.

3. **QUALIFICATION:** Only an individual residing in the subdivision, who is a member, or who together with another person or persons constitutes a Member, or who is entitled to cast a vote on behalf of a member (other than merely by proxy) may be elected to serve as a director. A Member which consists of more than one individual or which is a corporation or other legal entity consisting of more than one individual shall qualify to serve as only one director, regardless of the number of individuals representing such member or the number of lots owned by such member.

4. **ELECTION AND TERM:** The initial Board of Directors shall be elected at the organizational meeting of the Association. One shall be elected to serve until the first annual meeting, two to serve until the second annual meeting, and two to serve until the third annual meeting. At each annual meeting of the Members, a director or directors shall be elected to serve

until the third annual meeting of the Members following his or their election. A director may succeed himself, and a director shall be deemed to continue in office until his successor has been elected and has assumed office.

5. **REMOVAL:** A director may be removed from office with or without cause by the affirmative vote of two-thirds (2/3rds) of the Members. The unexpired portion of the term of any director so removed shall be filled by a new director elected by the affirmative vote of a majority of the Members.

6. **VACANCIES:** Vacancies in the Board of Directors caused by any reason other than the removal of a director by the Members shall be filled by a new director elected by the affirmative vote of a majority of the remaining directors, even though such remaining directors do not constitute a quorum of the Board.

7. **VOTING:** Each director shall have one (1) vote on all matters acted upon by the Board. The vote of a director shall be cast only by such director personally at a meeting of the Board convened in accordance with these Bylaws. The affirmative vote of a simply majority of the directors present at the time of a vote, if a quorum be present at such time, shall be sufficient for any action unless otherwise specified in these Bylaws.

8. **QUORUM:** A majority of the directors shall constitute a quorum for the transaction of business.

9. **CONSENTS:** Any action which may be taken by a vote of the Board of Directors may also be taken by written consent to such actions signed by all directors.

10. **MEETINGS:** An annual meeting of the Board shall be held during each fiscal year within ten (10) days following that of the Members. The time, date and place of this meeting shall be fixed at the annual meeting of the Members by mutual agreement of a majority of the directors present at such meeting, and no further notice thereof shall be necessary. Regular meetings of the Board shall be held at such times, dates and places as it may determine from time to time. Special meetings may be called by the president of the Association upon written request of two (2) or more directors. Any business which is appropriate for action of the Board of Directors may be transacted at regular and annual meetings. Only such business as is stated in the notice thereof shall be transacted at a special meeting unless all directors waive notice of any additional business.

11. **NOTICE AND WAIVER:** Written notice of every regular or special meeting of the Board of Directors stating the time, date and place thereof and, in the case of a special meeting, the business proposed to be transacted shall be given to every director not less than three (3) nor more than ten (10) days in advance of the meeting. Failure to give proper notice of a meeting shall not invalidate any action taken at it unless a director who was not given proper notice objects in writing to the lack thereof within thirty (30) days following such meeting in which case the action to which director objects shall be void. Waiver of notice of a meeting shall be deemed the equivalent of proper notice.

Any director may waive notice of any meeting of the Board either before or after such meeting. Attendance at a regular or annual meeting shall be deemed waiver by such director of notice unless he specifically objects to lack of proper notice at the time the meeting is called to order. Attendance at a special meeting shall be deemed waiver of notice of all business transacted thereat unless objection to the lack of notice before any vote on the business of which proper notice was not given.

12. PLACE OF MEETINGS: All meetings of the Board shall be held at such place convenient to the directors as the president of the Association may direct.

13. MINUTES OF MEETING: The secretary of the Association shall prepare, or cause to be prepared, and keep accurate minutes of every meeting of the Board of Directors. All such minutes shall be available for examination and copying by any Member at any reasonable time and on reasonable notice.

14. COMPENSATION: Directors shall serve without compensation but shall be entitled to reimbursement by the Association for previously authorized expenses incurred in the conduct of their duties.

### ARTICLE III OFFICERS

1. DESIGNATION: The Association shall have a president, vice president, a secretary and a treasurer. The offices of the secretary and the treasurer may be filled by the same individual. The president and the vice president must be directors. All other officers may be directors and must be individuals who are qualified to be directors.

2. ELECTION AND TERM: Officers shall be elected by the Board of Directors following each annual meeting of the Association and at such other times as may be required to fill vacancies in office. All officers shall serve until their successors have been elected and assume office unless sooner removed as herein provided. An officer may be re-elected to any number of terms.

3. REMOVAL: Any officer may be removed from office by the Board of Directors at any time with or without cause. An officer so removed shall be replaced only by election to be conducted by the Board.

4. PRESIDENT: The president shall be the chief executive officer of the Association. He shall preside at all meetings of the Association and of the Board of Directors at which he is present. He shall have all of the general powers and duties which are usually vested in the office of president of a corporation, including, without limitation, the power to appoint committees from among other Members from time to time as he may in his discretion decide is appropriate to assist in the conduct of the affairs of the Association.

5. VICE PRESIDENT: The vice president shall take the place and perform the duties of the president whenever the president shall be absent or unable to act. If neither the president nor the vice president is able to act, the Board of Directors shall appoint some other director to take the place and perform the duties of the president on an interim basis. The vice president shall also perform such other duties as shall from time to time be imposed upon him by the Board of Directors.

6. SECRETARY: The secretary shall keep the minutes of all meetings of the Association and of the Board, shall have charge of such books and papers as the Board may direct, including a current copy of all existing regulations, and shall, in general, perform all duties incident to the office of secretary of a corporation.

7. TREASURER: The treasurer shall have custody and responsibility for Association funds and securities and shall keep the financial records and books of account belonging to the Association. If a manager is employed by the Association, the custody of the Association funds and securities and responsibility for maintaining full and accurate accounts of all receipts and disbursements may be delegated to the manager if the Board of Directors so determines. In such case, the treasurer shall verify the amounts of Association funds and securities in the custody of the manager and review and reconcile the accounts maintained by the manager at such intervals as may be determined by the Board.

8. COMPENSATION: The officers may receive such compensation as the Association may determine and shall be entitled to reimbursement by the Association for previously authorized expenses incurred in the conduct of their duties.

#### **ARTICLE IV ARCHITECTURAL REVIEW**

1. APPOINTMENT: The Board of Directors shall appoint an Architectural Review Committee to assume and perform the duties and exercise the prerogatives assigned to the Committee including those contained in the Subdivision restrictive covenants

2. QUALIFICATION: The committee Members must be lot owners.

3. AUTHORITY AND DUTIES: The committee shall have such authority and duties as may be determined by the Board of Directors and shall report to it or to the president, as the Board may determine.

4. COMPENSATION: No committee Member shall receive any compensation for serving on the committee.

**ARTICLE V  
FINANCES**

1. **FISCAL YEAR:** The fiscal year of the Association shall be the calendar year unless the Members otherwise determine.
  
2. **BUDGET:** The Board of Directors shall prepare and submit to the Members at each annual meeting of the Association a proposed budget for the fiscal year in which the meeting is held. This shall set forth with particularity the anticipated common expenses for the fiscal year and the amount of money needed to establish reasonable reserve for the payment of future or unforeseen common expenses. The proposed budget, as it may be amended upon motion of any Member, and when approved by the affirmative vote of a majority of the Members in attendance, shall become the budget of the Association for the fiscal year (BUDGET). The terms of the budget shall be binding upon the Board of Directors until such terms are amended by action of the Association.
  
3. **ASSESSMENTS:** The funds required by the budget shall be assessed against, and collected from, the Members by the Board of Directors in such monthly, quarterly, annual or semiannual installments as the Board may determine. Funds required to pay any common expenses which are not covered by the budget but which are approved by the Association shall be collected as special assessments from the Members by the Board of Directors in such installments as the Association shall determine. Any payments to the Association which one or more, but less than all, of the Members shall be obligated to make pursuant to the terms of the Subdivision restrictive covenants or of these Bylaws shall be due upon demand and shall be collected by the Board of Directors. The Board may also assess non-members consistent with the provisions of the restrictive covenants.
  
4. **COLLECTION, COST OF COLLECTION AND LIEN:** Any Assessment not paid on the date due shall become delinquent and shall, together with interest thereon as hereinafter provided, the cost of collection thereof as hereinafter provided, reasonable late charges as determined by the Board, and reasonable attorneys' fees, become a continuing lien on the Lot of the nonpaying Member. Such lien shall bind such Lot in the hands of the then Owner, his heirs, devisees, personal representatives, successors and assigns, and shall also be the personal obligation of the then Owner, his heirs, devisees, personal representatives, successors and assigns. Every purchaser of a Lot shall be required to determine the status of the Assessments as to the Lot at the time of purchase and shall be deemed to assume any outstanding Assessments not paid by the Seller of such Lot.

If the Assessment is not paid within thirty (30) days after the due date, the Assessment shall bear interest from the date due at the rate of one (1%) percent per month and the Association may bring an action at law against the Owner personally obligated to pay the same or may record a claim of lien against the property on which the Assessment is unpaid, or may pursue one or more of such remedies at the same time or successively, and there shall be added to the amount of such Assessment as above provided, reasonable late charges, costs of the action and collection, and reasonable attorneys' fees to be fixed by the court, and the Association shall be entitled to attorneys' fees in connection with any appeal of any such action.

In addition to the rights of collection of Assessments stated in this Section, the Member and all persons acquiring title to or an interest in a Lot as to which the Assessment is delinquent, including, without limitation, persons acquiring title by operation of law and by judicial sale, shall not be entitled to the enjoyment and use of recreational facilities, if any, until such time as all unpaid and delinquent Assessments due and owing from the selling Member have been fully paid.

No Member may waive or otherwise exempt himself from liability for the Assessments provided for herein, including, by way of illustration and not limitation, by non-use of Common Areas or abandonment of his Lot. The obligation to pay Assessments is a separate and independent covenant on the part of each owner. No diminution or abatement of Assessment or set-off shall be claimed or allowed by reason of any alleged failure of the Association or Board to take some action or perform some function require to be taken or performed by the Association or Board under the By-Laws, or for inconvenience or discomfort arising from the making of repairs or improvements which are the responsibility of the Association, or from any action taken to comply with any law, ordinance, or with any order or directive of any municipal or other governmental authority.

Upon recording of a claim of lien on any Lot, there shall exist a perfected lien for unpaid Assessments prior and superior to all other liens, except the lien of any mortgage recorded prior to recordation of the claim of lien, which mortgage encumbers the Lot to any institutional lender and which is now or hereafter placed upon any property subject to Assessments; provided, however, that any mortgagee when in possession of any receiver, and in the event of a foreclosure, any purchaser at a foreclosure, and all persons claiming by, through or under such purchaser or mortgagee shall hold title subject to the liability and lien of any Assessment becoming due after such foreclosure (on conveyance in lieu of foreclosure) took place. Such lien, when delinquent, may be enforced by suit, judgment and foreclosure. Any unpaid Assessment which cannot be collected as a lien against any Lot by reason of the provisions of this Section, shall be deemed to be an Assessment divided equally among, payable by, and a lien against all Lots subject to Assessments by the Association, including the Lots as to which the foreclosure (or conveyance in lieu of foreclosure) took place.

The Association, acting on behalf of the Owners, shall have the power to bid for the property at foreclosure sale and to acquire and hold, lease, mortgage, and convey the same. During the period in which a Lot is owned by the Association following foreclosure: (a) no right to vote shall be exercised on its behalf; (b) no assessment shall be assessed or levied on it; (c) each other Lot shall be charged, in addition to its usual assessment, its equal pro rata share of the assessment that would have been charged such Lot had it not been acquired by the Association as a result of foreclosure. Suit to recover a money judgment for unpaid Common Expenses, Assessments, and attorneys' fees shall be maintainable without foreclosing or waiving the lien securing the same.

5. **BONDING, ACCOUNTING AND AUDITS:** All persons authorized to withdraw funds from any checking or savings account maintained by the Association, if required by the Board of Directors, must be bonded. The cost of the bond shall be a common expense. All books and records of the Association shall be kept in accordance with good and accepted accounting practices, and the Board is empowered to require periodic outside audits.

**ARTICLE VI  
REGULATIONS, LIABILITIES AND INDEMNIFICATION**

1. **REGULATIONS:** The Board of Directors shall adopt and amend from time to time such reasonable regulations (REGULATIONS) governing the maintenance, preservation, operation and use of the common area and the enforcement of the Subdivision restrictive covenants as it may deem necessary or desirable. It shall not be necessary to record regulations newly adopted or the amendment or repeal of existing regulations, but no Member shall be bound by any newly adopted regulations or any amendment or repeal of an existing regulation until given constructive record notice thereof and/or furnished with a copy thereof.

2. **ENFORCEMENT:** The Board of Directors may enforce the Subdivision restrictive covenants, these Bylaws, and any regulations promulgated pursuant hereto and may take prompt and appropriate action to correct any violation of them, in addition to any other remedy. In addition to any other remedy, directors may impose, against a Member, reasonable fines not to exceed a total of Ten and NO/100 (\$10.00) Dollars per day for any violation of the terms of the Subdivision restrictive covenants, these Bylaws, or the regulations. Such fine shall be collected by an individual assessment which shall constitute a lien the effect, priority and enforcement of which shall be as provided in these bylaws. Each day during which a violation occurs or continues shall be deemed a separate offense.

3. **LIABILITY OF MEMBERS:** Unless specifically assumed in writing, no Member shall be liable upon a debt or tort of the Association.

4. **INDEMNIFICATION AMONG OWNERS:** Each Member shall be entitled to contribution from and indemnification by, every other Member to the extent that such Member discharges or is required to discharge any portion of any liability of the Association in excess of his proportionate share thereof, except that no Member shall be required to provide contribution or indemnification on account of a debt which was liquidated in amount and due and payable prior to the time such Member became an owner.

5. **LIABILITY OF DIRECTORS AND OFFICERS:** No director or officer of the Association shall be liable to any Member for any decision, action or omission made or performed by such director or officer in the course of his duties unless such director or officer acted in bad faith or in reckless disregard of the rights of any person or of the terms of these Bylaws.

6. **INDEMNIFICATION OF DIRECTORS AND OFFICERS:** No director or officer of the Association shall be liable to any Member for any decision, action or omission made or performed by such director or officer in the course of his duties unless such director or officer acted in bad faith or in reckless disregard of the rights of any person or of the terms of these Bylaws.

### **ARTICLE VIII AMENDMENTS**

1. **PROCEDURE:** These Bylaws may be amended from time to time by resolution adopted by the affirmative vote of two-thirds (2/3rds) of the Members present at any annual or special membership meeting at which a quorum is present provided notice of such proposed amendment is included with the meeting notice.
2. **EFFECT.** All Members shall be bound to abide by any amendment to these Bylaws duly adopted.

### **ARTICLE IX NEGATION OR PECUNIARY GAIN**

The corporation is not organized for a pecuniary profit it shall not have any power to issue certificates of stock or declare dividends. No part of its net earnings shall enure to the benefit of any Member, director, officer or individual. All funds on deposit, from whatever source realized, shall be used exclusively and solely to finance the continued existence and operation of the Association and to discharge the functions thereof and for no other purpose whatsoever. However, if the Board of Directors should determine that there are more funds on deposit than are necessary to ensure the continued operation, existence and maintenance of the Association and the properties for which it is responsible, the Board of Directors may, and is hereby authorized, to disburse such excess funds, or any part thereof, to such charity or charities as may be selected by it, provided, however, that no such distribution shall be made to any organization not recognized as a charity by the South Carolina Tax Commission and the Internal Revenue Service. In the event of the termination of the existence of the Association, all funds on hand in excess of liabilities and all property as may be owned by it, shall be disposed of in such manner as may be determined by a majority of the Members. However, other than to the existing Members, no distribution of funds or distribution of property shall be made to any person, organization or entity not recognized as a charity by the South Carolina Tax Commission and the Internal Revenue Service.

### **ARTICLE X MISCELLANEOUS**

1. **RECORD OF MEMBERSHIP:** Any person who acquires title to a Member's lot, other than a person who acquires title merely as security for a debt, shall promptly inform the Board of Directors of the identity of such person and the date upon, and the manner in which, title to the lot was acquired. The Board of Directors shall maintain a record of the names of all Members and the dates upon which attained membership.

2. NOTICES: Any notices or documents placed in the mail receptacle or affixed to the front door of a home by or at the direction of the Board of Directors shall be deemed delivered to the owner of such dwelling, unless the owner of such dwelling has previously specified to the Board of Directors in writing of another address for delivery of such notices or documents. Any notice or document addressed to the Board of Directors and delivered to any director by or at the direction of an owner shall be deemed delivered to the Board of Directors.

3. WAIVER: No provision of these bylaws or of the regulations promulgated pursuant hereto shall be deemed to have been abrogated or waived by reason of any failure to enforce the same, regardless of the number of violations or breaches which may have occurred.

4. CONFLICTS: In the event of any conflict between these Bylaws and the regulations promulgated pursuant hereto, these Bylaws shall control.

5. SEVERABILITY: The provisions of these Bylaws are severable, and the invalidity of one or more provisions hereof shall not be deemed to impair or affect in any manner the enforceability or effect of the remainder hereof.

6. CAPTIONS: The captions herein are inserted only as a matter of convenience and for reference and in no way define, limit or describe the scope of these Bylaws or the intent of any provision thereof.

7. GENDER AND NUMBER: All pronouns herein used shall be deemed applicable to the masculine, feminine, and the neuter and the singular and plural whenever the context requires or permits.

**CERTIFICATION**

We, the undersigned, hereby certify:

We are the officers, directors, incorporators and shareholders of Meadowcroft Homeowners Association, Inc., a South Carolina corporation.

The foregoing Bylaws constitute the original Bylaws of said Association, as duly adopted at a meeting of the incorporators thereof held on the 4<sup>th</sup> day of November, 2005.

IN THE PRESENCE OF:

*Reslee R. Pryfula*  
*Crystal H. Reid*

**MEADOWCROFT HOMEOWNERS ASSOCIATION, INC.**

By: *Katherine S. Roberts*  
Katherine S. Roberts  
It's: Secretary

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF SUMTER )

PROBATE

PERSONALLY appeared before me the undersigned witness who, being duly sworn, deposes and states that (s)he saw the within named **Meadowcroft Homeowners Association, Inc.,** by **Katherine S. Roberts, it's Secretary,** sign, seal and as its act and deed, deliver the within written Bylaws of Meadowcroft Homeowners Association, Inc., and that deponent with the other witnesses named above, witnessed the execution thereof.

*Leslie R. Pyntula*

SWORN TO BEFORE ME this 4  
day of November, 2005

*Crystal h. Reed*

NOTARY PUBLIC FOR SOUTH CAROLINA  
My Commission Expires: 02/06/2013